



Request for Proposal

Anchorage Chamber of Commerce 2025 Military Appreciation Picnic

The deadline to respond is 5 p.m. on Wednesday, May 7th, 2025

The Anchorage Chamber of Commerce is seeking proposals or donations from qualified Anchorage Chamber members for food products, beverages, paper products, and miscellaneous items for its **Military Appreciation Picnic**, held at 11 a.m. on **Friday, June 6, 2025**. The winning vendor(s) must be an Anchorage Chamber member in good standing and shall remain so throughout the term of the contract.

The Anchorage Chamber reserves the right to refuse any and all proposals. The Anchorage Chamber reserves the right to select a vendor based on the quality of the product as well as the price, and may change or cancel this RFP at any time.

BACKGROUND & DESCRIPTION

The military is a billion-dollar industry for Anchorage. It is safe to say that without the Armed Forces in Alaska's largest city, many businesses would find it very difficult to survive. As part of its 2025 Military Appreciation efforts, the Anchorage Chamber of Commerce will be hosting its 31st annual Military Appreciation Picnic at **11 a.m. on Friday, June 6th, 2025**, on base at the **Buckner Fields**. During this event, over 150 volunteers serve approximately 6,500 active duty service members, their families, veterans, and DOD employees as a way to say "thank you" for their service.

SCOPE OF WORK

- Each interested vendor is asked to **submit a proposal for any or all of the items** that the Anchorage Chamber needs to fulfill its food, beverage, paper product, and miscellaneous item requirements for this event.
- This proposal must include an **itemized price sheet** for each product and a **total price for service, including any pickup or delivery fees**. If payment is required before delivery, this must be communicated to the Anchorage Chamber no later than 14 days before the delivery date with an invoice stating the total amount due.
- The winning vendor(s) are not necessarily all-encompassing. Proposed items may be purchased from several vendors.
- If donating items, please specify the donation value.

REQUESTED ITEMS FOR PROPOSAL:

While the specified items are preferred, substitutions will also be considered and are acceptable.

PERISHABLE ITEMS	Total Count	Unit	Price	Donation Value
¼ lb. Hamburger patties	2600	each		
Hot dogs	3250	each		
Hamburger buns - 4.5 inch-	2300	each		
Hot dog buns	1200	each		
Dill pickle slices	4000	slices		
Cheese - sliced, wrapped	3000	slices		
Iceberg Lettuce- shredded or crowns	90	lbs		
Tomatoes - sliced	70	lbs		
Onions - chopped/sliced	50	lbs		
NON-PERISHABLE	Total Count	Unit	Price	Donation Value
Cookies, granola bars, or any individually wrapped dessert item (variety), single-serving	3500	ct		
Chips (variety) - single-serving bags	5000	bags		
Mustard (individual packets or bulk)	4500	servings		
Mayonnaise- (individual packets or bulk)	2000	servings		
Sweet Relish (individual packets or bulk)	1000	servings		
Ketchup (individual packets or bulk)	4500	servings		
Au Jus Packets	24	ct		
Salt & Pepper	2	30oz shakers		
MISC. PRODUCTS	Total Count	Unit	Price	Donation Value
Aluminum Pans - 20 x 12 x 3 inch	100	ct		
Table Coverings - white (Polyurethane Rolls or Individual)	50	ct		
Plates - 9-inch round	5000	ct		
Plastic Spoons	2000	ct		
Plastic Forks	4000	ct		
Napkins	3000	ct		
Plastic Aprons	100	ct		
BEVERAGES	Total Count	Unit	Price	Donation Value
Water Jugs	5	1 gallon		
Assorted Soft Drinks	3000	cans		
Diet Assorted Soft Drinks	2000	cans		
Sparkling Water	1000	cans		
Bottled Waters (10-20oz)	4500	ct		
Juice boxes – low-sugar	800	ct		

DELIVERY REQUIREMENTS:

Pickup arrangements will be made by the Anchorage Chamber. Weaver Bros drivers will be driving TOTE reefer containers.

RULES GOVERNING COMPETITION

Examination of Proposals:

Proposers should carefully examine this entire RFP and any addenda thereto, and all related materials and data referenced in the RFP. Proposers should become fully aware of the nature of the work and the conditions likely to be encountered in performing the work.

Proposal Acceptance Period:

Award of this proposal is anticipated to be announced within 5 business days of the submission date, although all offers must be complete and irrevocable for 45 days following the submission date.

PROPOSAL SUBMISSION

Proposals must be received by the Anchorage Chamber no later than **5 p.m. on May 7th, 2025**, and may be delivered, mailed, or emailed to:

Anchorage Chamber of Commerce
c/o Brooklynn Spooner: Events Manager
RE: Military Appreciation Picnic
1016 W. Sixth Avenue, Suite 303
Anchorage, AK 99501

E-mail: events@anchoragechamber.org
Phone: (907) 677-7111